**City of Grand Mound**

**Minutes of the Regular City Council Meeting**

**615 Sunnyside St. Grand Mound, IA 52751**

**December 14th, 2015**

Council member, Crosthwaite, called the City Council meeting to order at 7:00 p.m. Council members present were, Warren, Lawson, Guy, and Crosthwaite. Mayor Behr & Council Member, Beuthien were absent.

Motion by Lawson, Second by Guy, to accept and approve the Consent Agenda, including the temporary appointment of Kurt Crosthwaite as the Presiding Officer to run the 12/14/15 Council Meeting, and the following detail resolution. Ayes: All.

**Vendor Description Amount**

Alliant Energy Utilities $2,459.40

Avesis Employee paid Vision Ins $12.08

Aflac Employee paid Insurance $414.00

Anderson Sand & Gravel Road Rock Supplies $383.15

B&J Electric City park shelter electricity $2,756.05

Compass Minerals Road Salt $1,827.53

Custom Art & Signs Exit Sign $17.85

Collection Services Center November payments $64.60

Clinton County Sheriff Police Contract Services $1,270.89

Card Center-1st Trust Postage & Supplies $485.01

Chad Miller November Wages $1,246.09

Dan Behr November Wages $400.00

Data Technologies, INC. 2016 License Agreement $3,729.08

EFTPS-Federal Tax Payment Nov. Fed. Tax withholding $1,577.42

Deluxe-1st Trust Order Bank Deposit Forms $49.16

GMCC Internet/phone/fax $247.27

IPERS November IPERS payment $951.23

Iowa One Call Locates $46.90

Iowa Rural Water Association 2016 Member Dues $225.00

John Deere Financial Oil, Parts, Antifreeze etc. $220.24

JJJ Enterprises Sewer Abatement $5,694.00

JJJ Enterprises Water Shut off installations $3,170.00

Marv’s Remodeling Sidewalk repairs $1694.00

Marv’s Remodeling Storm Sewer concrete work $505.00

Melissa Conner November Wages $1,978.78

Metlife Employee paid life insurance $12.22

Metering & Tech Solutions New Water Meter System $11,219.42

Observer Publications $119.34

Odd Jobs Grave Digging Expense $390.00

Pat Schultz Cemetery Expense $20.00

QC Analytical Services LLC Sewer Lagoon Testing $307.00

River Valley Turf Pole Saw repairs $135.29

Supreme Awards New Official’s name plates $58.70

Iowa Finance Authority Water & Sewer Bond Interest $8,270.00

Shred-It Document Shredding Service $72.68

Steve Kilburg November Wages $3,167.80

Tyler Leibold UB Deposit Refund $52.51

U.S. Cellular PW Cell Phone $49.92

U.S. Bank Norton Software $89.99

Wellmark Health Insurance $1,724.45

WGML Garbage Contract $2100.00

**Account Revenue Expense**

General $4,564.71 $8,815.64

Road Use $6,862.92 $10,967.31

Employee Benefits $751.81 $2,038.19

Emergency $109.11 $0.00

Capital Improvement $1,639.70 $0.00

08 Citizen Project $2,144.80 $0.00

Water $6,832.33 $7,102.97

Sewer $5,308.72 $1,331.64

Garbage $4,114.40 $2,928.15

**Total $32,328.50 $33,183.90**

Citizen inquiries: Mike Jacobs asked the Council who is responsible for the area south of the Immanuel Luthern Church, in regards to keeping rock in the parking area north of the street between the street and the sidewalk. City Attorney Pillers advised it is the property owner’s responsibility.

The Clinton County Sheriff’s report was read and showed 68.82 hours were spent in the city from October 26th, 2015 through November 25th, 2015. During that time, deputies handled 4 incidents and answered 9 calls in Grand Mound.

City Attorney Pillers: No report at this time.

ISG Engineering discussed the preliminary results of the storm water study. ISG Engineering will be attending the January 11th, 2015 Council meeting to provide a final model.

Campbell subdivision zoning was tabled.

Jeff Grieble’s dumpster request was tabled. Council requested the City Clerk to research local rates and policies on providing dumpster services and report back at the January meeting.

Motion by Warren, Second by Guy to approve a 6 month payment plan for Parcel ID 4601430000. If the payment is not made in full by 06/15/2015, the City will move forward with placing a lien on the property. Ayes: All.

Motion by Guy, Second by Lawson to place a lien on Parcel ID 4601980000, if the balance is not paid before 12/18/15 for a curb box repair & to place a lien on Parcel IDs 4602250000, 4600320000, 4602260000, if the balances are not paid before 01/02/16 for sidewalk repairs. Ayes; All.

Motion by Guy, Second by Warren to hold a Budget workshop meeting on January 7th, 2016 at 6:00 p.m. at City Hall. Ayes; All.

Motion by Guy, Second by Warren to approve a year-end bonus in the amount of $150.00 for Full time employees and $100.00 for Part time employees. Ayes: All.

On behalf of the City, Presiding Officer, Crosthwaite, presented Council Member, Lawson; with a plaque in appreciation of Lawson’s, 16 years of service as a Council Member. Mayor Behr, was absent for the acceptance of his plaque in appreciate of 26 years of service as the Mayor. Council Member, Crosthwaite will personally present the plaque on behalf of the City, to, Mayor Behr upon his return.

The Oath of Office was taken by, Kurt Crosthwaite, who will take office as the Mayor of Grand Mound on January 1st, 2016. The Oath of Office was taken by Darrell Warren & Matt Beuthien as Council Members, with a term beginning date of January 1st, 2016.

Resolution No. 2015-13 “Part-Time Employee Hours Policy” was tabled.

City Employee’s Report: Kilburg will be researching a company to hire for the abatement process at 101 East Street. Kilburg will be adding more fill to the sewer separation project on Smith Street once the weather is appropriate to do so.

City Clerk’s Report: Conner reported a vicious dog was reported at 801 Fulton Street. The owner has removed the dog from the city.

Mayor Behr: Absent.

Chairperson Beuthien: Absent.

Chairperson Crosthwaite: No report at this time.

Chairperson Guy: Chairperson Guy, reported that the current members of the Community Club & Car Show are retiring this year, and there will no longer be a Community Club or Car Show unless there are people who are interested in becoming new members and running the events. If anyone is interested they should contact Tami Guy or Sarah Beuthien. Guy inquired about the welcome sign committee’s progress on obtaining a design. Conner reported they are waiting on a local contractor to submit the design and bid.

Chairperson Lawson: Chairperson Lawson requested Kilburg to continue to keep rock in the area on Smith Street where the sewer separation project was completed.

Chairperson Warren: Chairperson Warren, asked Kilburg about the Lagoons and Kilburg reported the process went well.

Motion by Lawson, Second by Guy to adjourn at 7:45 p.m. Ayes: All.

The next City Council meeting will be held at 7:00 p.m. on Monday January 11th, 2015 at the Grand Mound City Hall located at 615 Sunnyside St. in Grand Mound, IA 52751.

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Kurt Crosthwaite, Presiding Officer

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Melissa Conner, City Clerk

“These minutes are not official minutes until approved by the City Council.”