

City of Grand Mound
Minutes of the Regular City Council Meeting
615 Sunnyside St. Grand Mound, IA 52751
January 11th, 2016

Mayor Crosthwaite, called the City Council meeting to order at 7:00 p.m. Council members present were; Warren, C. Beuthien, Guy, & M. Beuthien.

Motion by C. Beuthien, Second by Guy, to accept and approve the Consent Agenda, including the following detail resolution; Ayes: All.

Vendor	Description	Amount
Alliant Energy	Utilities	\$2,259.02
Affinity Care	EAP Services	\$8.40
Aflac	Employee Paid Insurance	\$517.50
Brian Smith	Utility Overpayment Reimb	\$3.00
Clinton County Sheriff	Police Contract	\$1270.89
Collection Services Center	December Payments	\$64.60
Clinton County Auditor	City Election 2015	\$1,623.42
Card Center- 1 st Trust	Postage/Training/Plaques	\$605.31
Chad Miller	PT Public Works Dec. Wages	\$1,619.31
Chris Beuthien	City Council July-Dec Wages	\$320.00
Dan Behr	Mayor, Dec. Wages	\$400.00
Darrell Warren	City Council July-Dec Wages	\$400.00
Don's Electric	Fire Station Toilet Parts	\$21.72
Dorsey & Whitney LLP	Water Bond Documents	\$750.00
Des Moines Stamp	City Clerk Notary Stamp	\$28.70
EFTPS-Federal Tax Payment	Dec. Fed. Tax Withholding	\$2,006.76
First Trust & Savings Bank	December NSF Charge Backs	\$181.71
GMCC	Fire Dept. & City Phone/Net/Fax	\$241.97
Hawkins	Water Chemicals	\$517.69
IAMU	WA/SW training dues	\$239.90
IA Dept. of Revenue	Quarterly Sales Tax	\$1,479.00
IA Dept. of Revenue	Quarterly State Tax Withholding	\$901.00
IPERS	December IPERS payment	\$1,319.72
John Deere Financial	Supplies	\$255.86
Kurt Crosthwaite	City Council July-Dec Wages	\$320.00
MetLife	Employee Paid Life Insurance	\$12.22
Melissa Conner	FT City Clerk Dec. Wages	\$2,673.60
Michael Lawson	City Council July-Dec Wages	\$350.00
Observer	Publications	\$102.77
Office Center	Supplies & Floor Mats	\$387.84
Pillers & Richmond	Attorney Fees	\$235.00
QC Analytical Services LLC	Sewer testing	\$185.00
Shred-It	Document Shredding Contract	\$75.12
State Hygienic Lab	Water testing	\$12.50
Steve Kilburg	FT Public Works Dec. Wages	\$3,695.96
Tami Guy	City Council July-Dec Wages	\$320.00
U.S. Cellular	Public Works Cell Phone	\$49.92

USA Food & Gas	Nov & Dec Fuel	\$659.30
Visu-Sewer	Sewer Smoke Testing	\$5,924.19
Wellmark BCBS	Health Insurance	\$1,724.45
WGML	Garbage & Recycling	\$2,160.00

<u>Account</u>	<u>Revenue</u>	<u>Expense</u>
General	\$19,471.58	\$13,556.12
Road Use	\$7,488.77	\$4,425.63
Employee Benefits	\$1,850.31	\$2,330.07
Emergency	\$268.55	\$0.00
Capital Improvement	\$426.65	\$2,756.05
08 Citizen Project	\$0.00	\$0.00
Water	\$7,619.34	\$8,514.82
Sewer	\$5,451.23	\$12,392.86
Garbage	\$4,144.20	\$4,117.38
Total	\$46,720.63	\$48,092.93

No citizen inquiries were presented.

The Clinton County Sheriff's report was not available and will be presented at the February meeting.

City Attorney's Report: Pillers, reported he is still actively working on the Sewer Warranty Claim.

Nancy Wolever addressed the Council to request something in writing that her yard will be repaired to the same condition it was in prior to the sewer separation occurring. Council directed the City Clerk to include in the minutes that Wolever's property & Chance's properties at 703 Fulton Street & 407 Smith Street, will have the yards repaired to the same condition, as they were in, prior to the sewer separation being completed. The restoration will occur in the spring of 2016 by the Public Works department. Mayor Crosthwaite also directed the Public Works Superintendent, Kilburg, to fill in and repair the area where snow was hauled on Wolever's lot on Clinton Street to bring it back to the same condition it was in prior to snow being placed there, in the spring of 2016 as well.

Monica Anderson addressed the Council with concerns regarding the excess water her mother's property receives due to a tree being taken out and sewer work being completed at a neighboring home. Mrs. Anderson also asked if permission was needed from the Council for her mother to hire a contractor to regrade the boulevard. Council advised no permission was needed for the property to dig down and regrade the area. Council asked Mrs. Anderson to inform them if there continued to be water issues after the neighbor replaces their sidewalk this spring.

Motion by Warren, Second by M. Beuthien to fill the vacant City Council member seat by appointment. Ayes; All. Council directed the City Clerk to publish a notice of intent to appoint.

Mayor Crosthwaite appointed the following Special Committees: Mayor Pro Tem & Water/Sewer; Council Member Warren. Building/Grounds & WGML; Council Member C. Beuthien. Community Club, Finance, and Police; Council Member Guy. Nuisance, Streets & Parking; Council Member M. Beuthien. CCSWA; Public Works Superintendent, Kilburg.

Campbell Subdivision Zoning is tabled until documentation is received.

Jeff Grieble's Dumpster request is tabled until the February Council Meeting.

Motion by Guy, Second by M. Beuthien to approve a \$500.00 donation to the YWCA in July of FY17.
Ayes: All.

Motion by Guy, Second by C. Beuthien to authorize the Mayor to sign a letter in support of ECIA's application to the Iowa Initiative for Sustainable Communities Grant with a pledge of \$1,000.00 in matching funds should the project be selected. Ayes: All.

The City Park Handicap Accessible Restroom will be tabled until the March meeting. Council Member Guy, will contact Mike Lawson to ask for his interest in drafting a design for the project.

Motion by Warren, Second by Guy to authorize the City of Grand Mound to utilize GovPayNet as a credit/debit card payment option. Ayes; All.

Motion by Warren, Second by Guy to authorize Mayor Crosthwaite & City Clerk Conner to sign the GovPayNet participation agreement on behalf of the City of Grand Mound. Ayes; All.

Motion by C. Beuthien, Second by Warren to set a FY17 City Budget Public Hearing on Monday February 8th at 6:55 p.m. Ayes; All.

Motion by Guy, Second by M. Beuthien to place liens on the following parcel IDs on the dates specified if the liens are remaining unpaid.

- 462090000 for unpaid sidewalk repairs on 1/09/2016
- 4601980000 for unpaid sewer separation abatement on 1/29/2016
- 4601970000 for unpaid sewer separation abatement on 1/29/2016
- 4601980000 for unpaid sidewalk repairs on 2/5/2016
- 4601970000 for unpaid sidewalk repairs on 2/5/2016

Resolution No. 15-13 "Part- Time Employee Hours Policy" was tabled.

Resolution No. 16-01 "Resolution Setting Salaries" was introduced by C. Beuthien, with a second by Warren. Roll Call: Warren- Aye, C. Beuthien- Aye, Guy- Aye, M. Beuthien- Aye. Nay: none.

Resolution No. 16-02 "Resolution Naming Depositories" was introduced by Guy, with a second by C. Beuthien. Roll Call: Warren- Aye, C. Beuthien- Aye, Guy- Aye, M. Beuthien- Aye. Nay: none.

Resolution No. 16-03 "Resolution Appointing Commissioners to the Eastern Iowa Regional Housing Authority from the City of Grand Mound" was introduced by Guy, with a second by M. Beuthien. Roll Call: Warren- Aye, C. Beuthien- Aye, Guy- Aye, M. Beuthien- Aye. Nay: none.

Resolution No. 16-04 "County Umbrella Mutual Aid 28E Agreement" was introduced by Warren, with a second by C. Beuthien. Roll Call: Warren- Aye, C. Beuthien- Aye, Guy- Aye, M. Beuthien- Aye. Nay: none.

City Employee Report: Kilburg is continuing to research a company for the abatement process at 101 East Street.

City Clerk's Report: Conner reported that Marybelle Howard is searching for additional Fire department meeting records from before 1950. Mrs. Howard would also like to ask the Council if they would be

willing to receive the Nativity Scene and display it each year. The Council discussed this with Attorney Pillers. At this time, Council is willing to donate the time of the Public Works Department to help set up and take down the display each year if the GM Museum maintains ownership of the Nativity Scene. Conner also reported that the City Hall sign has a piece broken off. Council Member Warren suggested looking into having the sign restored.

Mayor Crosthwaite: No report at this time.

Chairperson C. Beuthien: C. Beuthien reported an estimate had been received for the new landscaping design for the welcome signs. The Council will look into proceeding with this in the spring.

Chairperson Guy: No report at this time.

Chairperson M. Beuthien: No report at this time.

Chairperson Warren: Warren reported that the lagoons looked full and requested Kilburg to contact the DNR to check into additional options for discharging again. Warren also advised Kilburg to try and set the tower to drain lower and turn more water over to help prevent the tower from freezing. Warren advised that in front of the Funeral home needs to be plowed as well. Kilburg asked Warren if he felt the filters at the water plant should be sampled. Warren stated to have a core sample checked.

Motion by Warren, Second by C. Beuthien to adjourn at 8:30 p.m. Ayes: All.

The next City Council meeting will be held at 7:00 p.m. on Monday February 8th, 2016 at the Grand Mound City Hall located at 615 Sunnyside St. in Grand Mound, IA 52751.

Kurt Crosthwaite, Mayor

Melissa Conner, City Clerk

“These minutes are not official minutes until approved by the City Council.”