

**City of Grand Mound**  
**Minutes of the Public Hearing for FY17 Budget**  
**Minutes of the Regular City Council Meeting**  
**615 Sunnyside St. Grand Mound, IA 52751**  
**February 8<sup>th</sup>, 2016**

Mayor Crosthwaite, called the FY17 Budget Hearing to order at 6:55 p.m. Council members present were; Warren, C. Beuthien, Guy, M. Beuthien. No public comments were received. Motion by Guy, Second by Warren to close the hearing at 6:59 p.m. Ayes: All.

Mayor Crosthwaite called the Regular City Council meeting to order at 7:00 p.m. Council members present were; Warren, C. Beuthien, Guy, M. Beuthien.

Motion by C. Beuthien, Second by Warren, to accept and approve the Consent Agenda, including the following detail resolution; Ayes: All.

<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
Alliant Energy	Utilities	\$2,057.00
Aflac	Employee Paid Insurance	\$414.00
Auditor of State	FY16 Periodic Exam Fee	\$900.00
Choice Plumbing & Heating	Thermostat Repairs	\$115.00
Chris Beuthien	WGML Meeting Mileage	\$11.93
Card Center-1 <sup>st</sup> Trust	Postage, Callfire, Shelving, Permits, Office equip/supplies	\$658.51
Clinton County Sheriff	Police Contract	\$1270.89
Collection Services Center	January Payments	\$80.75
Chad Miller	PT Pub. Works Gross Jan. Wages	\$1,267.93
Elliott Equipment Company	2 Dumpsters	\$1,110.00
EFTPS-Federal Tax Payment	Nov. Federal tax withholding	\$4.12
EFTPS-Federal Tax Payment	Jan. Federal tax withholding	\$1,450.52
First Trust & Savings Bank	January NSF & Charge Backs	\$106.25
Fauser Development Co.	Truck repairs	\$45.00
GMCC	Fire Dept & City Phone/Net/Fax	\$243.65
Global Equipment Co.	50 Recycling Bins	\$498.44
Hobart Stutt	FD Building Repairs Reimb.	\$1,256.29
Hawkins	Water Chemicals	\$263.84
IMFOA	Clerknet/Association Dues	\$50.00
IAMU	Association Dues	\$483.06
ISC Sales, INC	Filters for Dehumidifiers	\$121.43
IPERS	January IPERS payment	\$968.01
ISGroup	SW Engineering contract	\$1,186.00
John Deere Financial	Tractor parts/keys/wire/chem.	\$72.06
Kurt Crosthwaite	Mayor's January Gross Wages	\$400.00
MetLife	Employee Paid Life Insurance	\$13.00
Melissa Conner	FT City Clerk Jan. Gross Wages	\$2,139.20
Melissa Conner	WGML Meeting Mileage	\$11.93
Metering & Tech Solutions	Larger Meter & Meter Gun	\$696.78
Observer	Publication costs	\$225.74
Office Center	Clock/Bell/Toner	\$49.62

Petty Cash	Library Printed Copies	\$11.25
Pillers & Richmond	Legal Fees	\$601.98
QCA analytical Services LLC	Water Testing	\$87.00
Rick's Tree Service	3 Ash Trees at the Ballpark	\$2,900.00
Supreme Awards	Council member name plate	\$34.05
Steve Kilburg	FT Pub. Works Gross Jan. Wages	\$2,940.73
Steve Kilburg	WGML Meeting Mileage	\$11.93
State Hygienic Lab	SW Testing	\$12.50
United States Postal Service	Annual Box Rental Fee	\$68.00
Unity Point Clinic	DATA Dues	\$30.00
US Cellular	PW Cell Phone	\$50.12
USA Food & Gas	January Fuel	\$322.18
Utility Equipment Co.	3 Curb Boxes	\$105.93
Wellmark BCBS	Health Insurance	\$1,724.45
WGML	Garbage & Recycling	\$2,100.00
WesTech	Pumphouse Filter Repairs	\$418.05

<u>Account</u>	<u>Revenue</u>	<u>Expense</u>
General	\$7,641.60	\$9,141.22
Road Use	\$5,959.05	\$1,786.14
Employee Benefits	\$431.68	\$2,054.38
Emergency	\$39.59	\$0.00
Capital Improvement	\$344.30	\$0.00
08 Citizen Project	\$0.00	\$0.00
Water	\$7,382.72	\$3,630.14
Sewer	\$5,720.89	\$7,307.83
Garbage	\$4,492.93	\$3,102.04
<b>Total</b>	<b>\$32,012.76</b>	<b>\$27,021.75</b>

No citizen inquiries were presented.

The Clinton County Sheriff's report was read for January & February. January showed that the Clinton County Sheriff's Office spent 61.25 hours in the City from November 26<sup>th</sup>, 2015 through December 25<sup>th</sup>, 2015. During that time, deputies handled 1 incident and answered 9 calls in Grand Mound. The February report showed 79.30 hours were spent in Grand Mound from December 26<sup>th</sup> 2015, through January 25<sup>th</sup>, 2016. During that time, deputies handled 6 incidents and answered 8 calls in Grand Mound.

City Attorney's Report: Pillers, reported the Campbell subdivision documents will be ready for the March meeting.

Motion by Warren, Second by C. Beuthien to appoint Hobart Stutt to fill the vacant Council seat. Roll Call: Warren- Aye, C. Beuthien- Aye, Guy- Aye, M. Beuthien- Aye. Nays: none. The Oath of Office was administered to, and taken by Hobart Stutt.

ISG Engineering: Storm water study was tabled until the 3/14/16 City Council meeting.

Council requested Attorney Pillers to draft notices to be sent to 3 properties in town, that were found to have leaking laterals from the smoke testing results obtained by Visu-Sewer.

A draft of the amended sidewalk ordinance was discussed and the first reading will take place at the 3/14/16 City Council Meeting.

Motion by Guy, Second by M. Beuthien to close Smith Street from Fulton to Clinton Street for the Combination Sale on 3/5/16. Ayes; All.

Motion by Guy, Second by Warren to dispose of the items listed on the 02/08/2016 report. Items 1-10, 14, & 16-19 will be donated to the Community Club Combination sale held on 3/5/16. Item #11 will be recycled. Item numbers 12 & 15 will be offered to the GM Historical Museum. Item 13 will be destroyed. Ayes: All.

Council declined to provide a list of addresses to the Community Center for flyers; citing privacy laws.

Mayor Crosthwaite appointed Tami Guy, Steve Kilburg, Melissa Conner, & Russ Meier as Committee members for the Trees Forever Branching out Grant program. The City will be applying for funding to replace the 3 trees that were removed at the ball park.

Motion by Guy, Second by M. Beuthien to update the First Trust & Savings Bank Signature cards by removing Dan Behr & Chris Beuthien, leaving Melissa Conner on, and adding Kurt Crosthwaite & Darrell Warren. Ayes: All.

Motion by Warren, Second by Guy to approve the supplemental review, and authorize Mayor Crosthwaite to sign the ICAP Proxy. Ayes: All.

The Employee personnel manual was reviewed. Attorney Pillers will draft the final copy for the 3/14/16 meeting.

Motion by C. Beuthien, Second by Guy to accept and approve the Clinton County Sheriff 28E Contract for FY17. Ayes: All.

Resolution No. 2016-05 "A Resolution to accept & approve the FY2017 City Budget" was introduced by Guy, with a second by Warren. Roll Call: Warren- Aye, C. Beuthien- Aye, Guy- Aye, M. Beuthien- Aye. Stutt- Aye. Nay: None.

City Employee Report: Public Works Superintendent Kilburg reported, he is continuing to research a company for the abatement process at 101 East Street. Kilburg is also draining the lagoons down and working on contacts for the water treatment filters. Kilburg will have bids available at the March meeting for maintenance work on the parking lot at City Hall & the tennis courts.

City Clerk's Report: City Clerk Conner reported, a citizen was inquiring about the ability to put a mobile home on an empty lot; Council & Pillers responded that it was against code to do so. Conner informed Council of various grant opportunities through the CCDA as well as the Lincolnway foundation. Conner asked if golf cart permits were to be issued with any variance for those who want to operate a golf cart on just the 4<sup>th</sup> of July. Council advised no, that any person wishing to operate a golf cart on the 4<sup>th</sup> of July would be required to follow the ordinance, including proof of insurance. Conner reported that the City is now able to accept credit or debit cards in office, or over the phone, or online at [www.govpaynet.com](http://www.govpaynet.com).

Mayor Crosthwaite: Mayor Crosthwaite reported on various grant opportunities through ECIA.

Chairperson Warren: Warren suggested Kilburg reaches out to the Engineers for the Water plant for assistance with the filters.

Chairperson C. Beuthien: C. Beuthien reported on the WGML meeting, and that they have sent bid requests for a new garbage truck. The next WGML meeting will be on Monday February 22<sup>nd</sup> at 6:30 at Wheatland's City Hall.

Chairperson Guy: Guy reported that Troy Conner & Ashley Waechter will be in charge of the Car Show going forward. Guy also stated that Mike Lawson was interested in providing the draft for the City Park restroom improvements and plans to have that available for the 3/14/16 Council meeting.

Chairperson M. Beuthien: M. Beuthien reported a property in town had tires laying across the sidewalk. The City Clerk will contact the property owner to ask for the items to be removed.

Motion by Warren, Second by Guy to adjourn at 9:11 p.m. Ayes: All.

The next City Council meeting will be held at 7:00 p.m. on Monday March 14<sup>th</sup>, 2016 at the Grand Mound City Hall located at 615 Sunnyside St. in Grand Mound, IA 52751.

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Kurt Crosthwaite, Mayor

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Melissa Conner, City Clerk

"These minutes are not official minutes until approved by the City Council."