

**City of Grand Mound**  
**Minutes of the FY20 Budget Amendment #1 Public Hearing**  
**Minutes of the City Council Meeting**  
**615 Sunnyside St. Grand Mound, IA 52751**  
**April 13th, 2020**

**\*Meeting was held in person and electronically due to COVID-19\***

Mayor Crosthwaite, called the Public Hearing on Fy20 Budget Amendment #1 to order at 6:55 p.m. Council members, Schanze, Brix, Fischer, and Beuthien were in attendance in person. No public comments were received. Mayor Crosthwaite closed the public hearing at 6:59 p.m.

Mayor Crosthwaite called the City Council meeting to order at 7:00 p.m. Council members, Schanze, Brix, Fischer, and Beuthien were in attendance in person.

Motion by Fischer, second by Schanze to accept and approve the consent agenda including the following detail resolution, ayes all:

<b><u>VENDOR</u></b>	<b><u>DESCRIPTION</u></b>	<b><u>AMOUNT</u></b>	<b><u>Check #</u></b>
Aflac	Elective Insurance	\$161.04	21252
Airgas	Welder supplies	\$141.60	21262
Alliant Energy	March Utilities	\$3,892.03	21263
B&J Electric	Comm Center LED lights	\$1,950.00	21264
C&N Upholstery	2012 truck seat repairs	\$75.00	21265
Clinton Co. Sheriff	28E Contract	\$1,400.22	21266
Collection Serv. Center	Withholdings 03/10/20-04/10/20	\$587.68	Epayments
Diva & Tej Food & Gas	February Fuel	\$145.76	21267
Delta Dental	Vision/Dental Insurance	\$165.69	
ECIA	Planning & Zoning Admin	\$598.00	21268
Eftps-Federal/Fica	Federal Withholdings	\$2,361.60	E-payment
Eftps-Federal/Fica	Federal Withholdings	\$2,302.82	E-1319544
3E Elec. Engineering	Generator Maintenance	\$599.70	21269
First Trust Visa	Supplies/Office/Shop	\$689.37	21255
Gary Hintz	(Void #21180) Reissue Snow Rmvl	\$455.00	21240
GIS Benefits	Voluntary Life Insurance w/holding	\$25.43	21254
GMCCC	Phone/Internet/Fax Center/Fd/Hall	\$501.42	21270
HD Equipment	Recycling trailer repairs	\$643.93	21271
IAMU	Water Dept class	\$50.00	21241
ICAP	Annual Insurance Premium	\$8,393.52	21272
IA Dept Revenue	Sales Tax	\$169.00	E-1319548
IA Dept Revenue	WET Sales Tax	\$1,130.00	E-1319549
IA Prison Industries	Signs for Lagoon & Compost	\$730.70	21273
IPERS	Ipers Withholding	\$1,456.69	E-1319545
IPERS	Ipers Withholding	\$1,488.51	Epayment
ISG	Trail Engineering Fees	\$14,803.50	21274

John Deere Financial	Cable puller	\$56.06	21245
Manatts	Premix for potholes	\$343.85	21275
Mike's Body Shop	2012 Truck rust repairs	\$2,881.09	21276
Nick Lange	Cell phone stipend	\$50.00	21277
Observer	Publications	\$114.03	21278
Pillers & Richomond	Legal Services	\$446.50	21279
Treasurer, State of IA	State W/H Tax	\$1,316.00	Epayment
USA Blue Book	Water supplies	\$98.45	21280
Wellmark Health Insurance	Insurance	\$67.90	21246
Wellmark Health Insurance	Insurance	\$67.90	21261
WGML	Garbage 28E & Recycling Charges	\$2,130.00	21281
Wages	March Gross Wages/Stipend	\$12,844.67	

<u>Account</u>	<u>Revenue</u>	<u>Expense</u>
General	\$12,645.55	\$15,855.40
Road Use	\$3,254.31	\$1,239.51
Employee Benefits	\$199.00	\$3,430.05
Emergency	\$1,546.39	\$0.00
Housing Rehab	\$0.00	\$0.00
Debt Service	\$0.00	\$0.00
Capital Improvement	\$0.00	\$0.00
08 Citizen Project	\$0.00	\$0.00
Water	\$7,895.11	\$6,228.41
Sewer	\$6,057.15	\$827.29
Landfill/Garbage	\$4,957.24	\$4,415.71
Storm Water	\$1,232.32	\$21.82
Hwy 30 STSW	\$0.00	\$0.00
Clinton ST SW	\$0.00	\$0.00
<u>Sunnyside/Clinton STSW</u>	<u>\$0.00</u>	<u>\$0.00</u>
<b>Total</b>	<b>\$37,787.07</b>	<b>\$32,018.19</b>

Public Comment: None.

The Clinton County Sheriff's report was read.

City Attorney's Report: Attorney Pillers noted the FEMA Ordinance was drafted.

Motion by Beuthien, second by Brix to appoint Darrell Warren to fill the Council Member Vacancy seat. Ayes; All.

Motion by Schanze, second by Fischer to approve the ICAP Renewal and issue payment. Ayes All.

Motion by Schanze, second by Beuthien to authorize the storm water drainage work by JJJ Enterprises, to address the drainage at 514 and 516 Clinton Street; pending the approval of the

property owner for cost sharing at 516 Clinton Street. The City is authorized to pay for the portion of the work related to the eastside of the property in the ditch. The property owner to be contacted regarding paying for the southside boulevard.

Motion by Brix, second by Schanze to grant a Variance per Chapter 155.30 for the Building Permit submitted from 713 Fulton Street for a deck on the west side of the property. The reason a variance is needed is due to the location of the side entrance of the home, which does not allow sufficient room for a new set of steps/landing to be built to enter the home and remain six (6) feet off of the property line. The current steps are a safety hazard to enter the home. The variance was granted after written permission was received from the property owner to the west at 711 Fulton Street, which stated the deck/steps could not extend past the existing sidewalk along the properties west side. Ayes: Schanze, Brix, Fischer, Beuthien.

Mayor Crosthwaite asked Attorney Pillers opinion regarding the complaint process. Attorney Pillers recommends continuing with the City's policy of requiring complaints from citizens to be made in writing with the City Clerk. Council members, employees, and the Mayor do have the ability to address code violations without submitting a written complaint to the City Clerk. If a Council member is approached by a citizen with a complaint, they should direct the citizen to submit a written complaint at City Hall.

Motion by Schanze, second by Beuthien to table the solar power project to May. Ayes; All.

The 28E GMVFD will be added to the May agenda.

Motion by Fischer, second by Schanze to set a public hearing for 6:55 p.m. on 05/11/2020 for the first reading of Ordinance No. 302-2020 "An ordinance amending the code of ordinances of the City of Grand Mound, Iowa, by amending chapter 160, floodplain regulations". Ayes; All.

Motion by Fischer, second by Beuthien to table UTV/Gator quotes to May. Ayes; All.

Mayor Crosthwaite stated discussion on replacing the few trees that were removed at the Ballpark will be revisited, once the trail is complete.

Motion by Brix, second by Fischer to authorize sending the sidewalk inspection repair letters at a later date based on the COVID19 hardships currently in place. Properties on a corner lot will only need to repair the portion of sidewalk that lies adjacent to the street having repairs that inspection year. Ayes; All.

Motion by Schanze, second by Fischer to authorize the landscaping at City Hall on the N/NW side to be completed by the lowest comparable bid, submitted by May 1st, 2020. Ayes; All.

Motion by Fischer, second by Schanze to introduce Resolution No. 20-08 FY20 Budget Amendment #1. Roll Call: Schanze- Aye, Brix- Aye, Fischer- Aye, Beuthien- Aye. Mayor Crosthwaite signed the resolution.

Motion by Fischer, second by Brix to introduce Resolution No. 20-09 Employee manual. Roll Call: Schanze- Aye, Brix- Aye, Fischer- Aye, Beuthien- Aye. Mayor Crosthwaite signed the resolution.

Motion by Fischer, second by Beuthien to introduce Resolution No. 20-10 COVID-19 Pandemic Response Plan. Roll Call: Schanze- Aye, Brix- Aye, Fischer- Aye, Beuthien- Aye. Mayor Crosthwaite signed the resolution.

Lange reported a force main was repaired and that he was waiting on an additional bid for a tree to be removed. Conner reported she is waiting on the grant announcement from Lincolnway. Mayor Crosthwaite stated member Warren would be assigned to Police.

Motion by Schanze, second by Fischer to adjourn at 8:07 p.m. Ayes; All.

The next Regular City Council meeting will be held at 7:00 p.m. on Monday, May 11th, 2020 at City Hall located at 615 Sunnyside St. in Grand Mound, IA 52751.

---

Kurt Crosthwaite, Mayor

---

Melissa Conner, City Clerk

“These minutes are not official minutes until approved by the City Council.”